

**COUNTY AUDITOR'S CERTIFICATION TO DISTRICT JUDGE REGARDING
APPOINTMENT OF ASSISTANT COUNTY AUDITORS**

In accordance with Texas Local Government Code Section 84.021, I hereby certify to the Honorable District Judge of Upshur County, Texas a list of the assistant auditors to be appointed to serve in the Office of Upshur County Auditor.

Linda Sikes

Duties: Audit of county revenues and expenditures, audit of payroll, assist with general accounting, assist with budget preparation, assist with various state and federal reports, purchase order issuance, claims approval, facilitate insurance claims, maintaining fixed asset records.

Proficient in auditing, purchasing, accounts payable, justice court operations, and general county operations.

Salary \$35,400

Greg Dodson

Duties: Audit of county revenues and expenditures, audit of payroll, assist with general accounting, assist with budget preparation, assist with various state and federal reports, purchase order issuance, claims approval, records archival, maintaining fixed asset records.


Proficient in records management and retention, court registry fund reconciliation, jury processes, state court costs and fees, software and general county operations.

Salary \$35,400

Certified this 15th day of December, 2020



Connie Elaine Williams
Upshur County Auditor

FILED
TERRI ROSS
COUNTY CLERK
2020 DEC 31 AM 10:39
UPSHUR COUNTY, TX.
BY  DEPUTY